



## *“A South African School with an International Perspective”*

### HIGH SCHOOL UNIFORM POLICY

Revised: July 2013  
Review date: December 2013

#### ***What we believe:***

At BIS we believe that a student's appearance has an impact on his/her attitudes and behaviours. School pride, respect for the school community, the education process, and the students themselves, are in part, shown by the student's attire and grooming. The uniform policy also helps maintain a sense of modesty and equality while educating students about what is appropriate dress for the time and place.

#### ***Aims and Objectives:***

*It is our school policy that all children wear a school uniform when attending school and school related activities where appropriate.*

- Our policy on school uniforms is based on the notion that the school uniform:
  - promotes a sense of pride in the school and creates a sense of community/ belonging towards the school and the IES group of schools;
  - is practical and smart;
  - identifies the children with the school;
  - prevents further distractions in class;
  - makes children feel equal to their peers in terms of appearance;
  - is designed with health and safety in mind.

#### ***Uniform upkeep:***

*As part of our respect for the school and its image, students are required to wear well-maintained uniforms. Should an article of uniform clothing become tattered, torn, discoloured, ill fitting, buttons lost etc., the student/family is required to mend or replace the article. School shoes must be polished daily and takkies/sports shoes must be kept white. Tights may not be laddered. Uniform must always be clean.*

#### ***Accountability:***

The Uniform Policy reflects the entire BIS and IES community and thus it will be the responsibility of the student, the parents, the teachers, and the administration to uphold. All stakeholders must familiarise themselves with the uniform and hair regulations as ignorance of these is no excuse for failure to comply with the regulations.

- It is the student's responsibility to choose the appropriate clothing to wear to school.

- It is the parent's responsibility to scrutinize the uniform before the student leaves for school.
- It is the teachers' responsibility to monitor and ensure the Uniform Policy is adhered to during the school day and at school related activities.
- It is the student leadership's responsibility to assist the school in monitoring this policy.
- The tutor will be the primary communicator in following up with students.

***Uniform Sizing and Cleaning Information:***

*All clothing must be appropriately sized.*

- No bare midriffs are allowed.
- Skirts and shorts may be no shorter than 5cm above the knee.
- Boys' trouser length must be worn on the ankle, but not longer than the heel of the shoe.
- Please follow the wash/care instructions in the label and ensure whites are washed separately to prevent discolouration.

***Deviations:***

In exceptional cases, students may need to deviate from the rule for a short period. (These may include, a foot injury, burglary etc.). In these cases the deviation form will need to be filled out (see back of document).

- The letter will need to be filled out by the parent of the student
- The letter will need to be handed to the teacher/tutor
- Supporting documentation will need to be included e.g. doctor's note

**GENERAL UNIFORM RULES**

***Full uniform:***

Students must wear full uniform at all times whether at school, school functions or in public. Socks and shoes must be worn at times, unless permitted for special reasons e.g. Special games, break time activities etc. All shirt buttons must be done up.

***School Bags:***

School bags must be navy. Please note that tog bags with *slogans and logos printed* on them are ***NOT permitted.***

***Raincoats:***

Plain navy rain jackets/ raincoats may be worn. (No slogans, images, graphics or embellishments including fur and decorative elements are permitted.)

***Scarves and gloves:***

Plain navy scarves and gloves may be worn.

***Belts:***

Plain black leather belts may be worn with small plain buckles.

***Sports Shoes:***

Mainly white shoes may be worn.

***Badges:***

Only school issued badges may be worn, e.g. SRC, Prefects, House/Class Captains, Society, Heads etc.

***Make-up:***

No makeup whatsoever is allowed with school uniform. Students are only permitted to wear moisturizer and sunblock over natural skin.

### ***Nails:***

No nail polish is allowed. This includes both nail extensions and gel/acrylic or other overlays including nail diamantes and décor. Nails may not be longer than the tips of the fingers.

### ***Tattoos and body art:***

Tattoos (permanent or non-permanent) and body art is not permitted.

### ***Hats:***

High School may wear hat or sunscreen at break. **Hats are compulsory for all students in outdoor education activities.**

### ***Grooming:***

Students hygiene and grooming is paramount. Students should bath and brush teeth daily. Hair should be brushed daily and washed regularly. Deodorant should be worn when developmentally appropriate. Only roll on/ non aerosol deodorants are permitted on campus. Grooming items (brushes, combs, deodorant sticks etc.) and hats may not be shared.

### ***Specific Occasions:***

1. **Formal and Informal Days:** *The formal uniform is compulsory on assembly days, outings, prize giving and school functions, as well as during exams, unless otherwise specified.*

*Formal and Informal uniform may not mixed, or worn at the same time, including mixing PE uniform and sports uniforms with formal and informal uniform attire.*

- Assembly days: Mondays 8am

2. **Civvies Days:** Students may only wear clothing suitable to the educational environment.

- No offensive/ distasteful slogans, graphics and images may be worn or displayed on clothing and jewellery - these may include but are not limited to: cigarettes, alcohol, drugs, substance abuse, violence, sex, offensive language and swearing.
- No headgear may be worn inside the building (hats, beanies etc).
- Shorts may only be worn no more than five (of student's own) fingers above the knee.
- Miniskirts are permitted with long opaque knee/calf/ankle length leggings only.
- No visible underwear.
- No visible cleavage, bare midriffs, off the shoulder styles and revealing low rise trousers may be worn (i.e. thereby exposing skin on the derriere).
- Wearing civvies is a privilege, which if abused can be withdrawn.
- Minimal make-up may be worn by girls on civvies days only.
- Long Hair may be worn loose, but must be kept out of the eyes.

## **GUIDELINES FOR GIRLS**

***Underwear:*** Underwear, vests and spencers, should be white or natural skin tone especially when worn under white garments. Navy or black underwear may be worn under darker garments only. No underwear may be visible. Vests may not be longer than shirt cuff.

***Hair:*** Hair of shoulder length must be tied back.  
Hair is to be tied neatly with only **black, navy or white** elastic or hair band and finished off, if preferred with a **black, navy or white ribbon or alic band**.  
Hair clasps are to be only brown or black bobby pins or clips.  
Hair must be a **consistent natural colour**. No streaks, highlights, lowlights or multiple tone colours are permitted.  
No Mohawks, punk, patterned hair styles permitted. Girls will be sent home to rectify these styles immediately.  
Hair may not be shorter than as per boys hair specifications

**Jewellery:**

**Earrings:** If ears are pierced, only a single pair of small sleepers or studs may be worn (gold or silver only). Earrings are to be worn only in a hole on the lobe. No ear stretchers are permitted.

**Watches:** Wristlet watches are to be of a conservative style.

**Chains and necklaces:** Only chains may only be worn under shirts if they offer special medical information or are of religious significance. *No additional jewellery is allowed. Jewellery is not permitted when playing sport.*

**Shoes:** Black school shoes (lace up, crossbar, T-bar). No boots, ballet flats, slip-ins etc. No suede or fabric shoes – if you cannot polish them, do not buy them.

**Socks:** White ankle turn down socks only – turned down once; no more than 5 fingers above the top of the shoe- may not be worn calf high: no secret socks or anklets – sock must be visible.

## GENERAL GUIDELINES FOR BOYS

**Underwear & vests:** No underwear and vests may be visible. *White* vests (summer/ thermal, long/ short sleeve) are permitted when worn under white shirts - dark vests are permitted under dark shirts. Vests may not be longer than shirt cuff.

**Hair:** Boys' hair must be cut in a conservative college cut. This means that the hair does not have an undercut, is not shorter than a number 3 clipper. Hair must remain *a consistent natural colour*. No streaks, highlights, lowlights or multiple tones are permitted. The fringe should not be longer than the eyebrows and hair at the back should not be over the collar or over the ears. No Mohawks, punk styles, patterned hair styles permitted. Boys will be sent home to rectify these styles immediately. Gel is only permitted in small amounts to keep hair neat. Facial hair is not permitted. Boys are expected to shave when appropriate.

**Jewellery:**

**Earrings:** *Earrings* and stretchers are not to be worn.

**Watches:** Wristlet watches are to be of a conservative style.

**Chains and necklaces:** Wristlet watches are to be of a conservative style. Chains may only be worn under shirts if they offer special medical information or are of religious significance. *Jewellery is not permitted when playing sport.*

**Shoes:** Black school shoes (lace up only). No boots or slip-ins etc. No suede or fabric shoes – if you cannot polish them, do not buy them.

**Socks:** **Option 1 -worn with pants:** Black ankle turn down socks - turned down once; no more than 5 fingers above the top of the shoe

**Option 2 worn with shorts :** Knee high plain black socks – worn below the knee

- no secret socks or anklets may be worn – sock must be visible.
- Socks may not be worn over trousers

## LOST PROPERTY

*All items of clothing and personal items must be marked clearly, with both the student's name and surname.*

A cabinet is provided for lost property. Lost items usually turn up the next day and will be placed in the lost property cabinet, so it is advisable to look there the next day. To assist in identifying lost items please ensure that every item of your child's property is clearly marked. The Lost Property cabinet is located in the passage of the Senior Campus Building. The key can be acquired from the Senior Campus Secretary.

## UNIFORM SHOP

### ***ITEMS NOT Stocked:***

All items below *must be purchased from the uniform shop* except:

- School socks & hosiery (excluding soccer socks)
- Plain navy cardigans and V-necks
- Plain black belts
- Black school shoes
- White sports shoes/takkies
- White cricket pants
- Tog bags and school bags
- Plain navy rain jackets and raincoat
- Hair accessories

### ***Consequences:***

Students may be sent home to correct their attire, hair/ uniform infringement. In terms of the disciplinary code for students, poor grooming, unhygienic personal habits, hair and dress not in accordance with school standards, dependent on the severity, will bear the following consequences:

- **Counselling and reprimand**

In addition:

Students will be expected to repair the infraction by removing make-up or nail polish using (aqueous cream and nail polish remover provided at school)

Male students may be requested to shave using disposable blades provided

Nails will need to be cut before a match

Incorrect items will be confiscated, stored in a lockable safe and parents will be contacted to collect items personally from the school

- **Warning or Demerit**
- **Final Warning/ Parent contact**
- **Suspension/Hearing/ Expulsion**

# HIGH SCHOOL SUMMER UNIFORM: TERM 1 AND TERM 4

*The formal uniform is compulsory on assembly days, outings, prize giving and school functions.*

<b>GIRLS : FORMAL</b>	<b>BOYS : FORMAL</b>
<p>School skirt (tartan) Fitted white short sleeve shirt Long sleeve navy V-neck jersey or cardigan Navy blazer</p> <p>White only turndown socks Black school shoes (lace up, crossbar, T-bar)</p> <p>Navy school hat or cap</p>	<p>Stone colour shorts / trousers (school supplier only) Black belt (compulsory) Formal white short sleeved shirt Long sleeve navy V-neck jersey Navy blazer (Year 3 upwards)</p> <p>Black turndown socks only Black school shoes (lace up)</p> <p>Navy school hat or cap</p>
<p align="center"><b>INFORMAL UNIFORM FOR GIRLS AND BOYS:</b></p> <p>As above but instead of formal shirt, white or navy golf shirt. Instead of jersey, polar fleece top may also be worn.</p>	
<p align="center"><b>SUMMER SPORTS UNIFORM:</b></p> <p align="center"><i>Sports uniform to be worn at sports events and selected outings and PE days only.</i></p> <p align="center">School PE shorts or school tracksuit White or navy short sleeve golf shirt Sport shoes (mainly white) Plain white ankle socks (not anklets) Navy school hat or cap</p>	
<p align="center"><b>ATHLETICS AND CROSS COUNTRY</b></p> <p align="center">Blouberg International School Running Vest and Blouberg International School PE Shorts</p> <p align="center"><b>CRICKET</b></p> <p align="center">White trousers and white Blouberg International School Golf Shirt</p> <p align="center"><b>TENNIS</b></p> <p align="center">Blouberg International School PE shorts &amp; Blouberg International School Tennis top</p>	

# HIGH SCHOOL WINTER UNIFORM: TERM 2 AND TERM 3

*The formal uniform to be worn on assembly days, outings, prize giving and school functions.*

<b>GIRLS : FORMAL</b>	<b>BOYS : FORMAL</b>
<p style="text-align: center;">School skirt (tartan)                      Formal white long sleeve shirt                      Long sleeve navy V-neck jersey or cardigan                      Navy blazer</p> <p>Black tights (plain ribbed/opaque ; no knee highs)                      Black school shoes (lace up, crossbar, T-bar)</p>	<p style="text-align: center;">Stone colour trousers (school supplier only)                      Black Belt                      Formal white long sleeved shirt                      Long sleeve navy V-neck jersey                      Navy blazer</p> <p>Black only turndown socks                      Black school shoes (lace up)</p>
<p><b>INFORMAL WINTER UNIFORM FOR GIRLS AND BOYS:</b>                      As above but instead of formal shirt, white or navy long sleeved golf shirt                      Polar fleece top                      Navy rain jacket (optional)</p> <p><i>*Girls Navy Pants are available as an informal option for High School only</i></p>	
<p><b>WINTER SPORTS UNIFORM:</b></p> <p><i>Sports uniform to be worn at sports events and selected outings and PE days only.</i></p> <p>Navy school hat or cap                      School PE shorts or school tracksuit                      White or navy short sleeve golf shirt                      Sport shoes (mainly white)                      Plain white ankle socks (not anklets)                      Navy school hat or cap</p>	
<p><b>CROSS COUNTRY</b>                      Blouberg International School Running Vest</p> <p><b>NETBALL</b>                      Blouberg International School Netball top, Blouberg International School Netball skirt, Navy cycling shorts to be worn under the skirts</p> <p><b>SOCCER</b>                      Blouberg International School Soccer top and Blouberg International School PE Shorts</p>	



**BLOUBERG**  
INTERNATIONAL SCHOOL  
SOUTH AFRICA

**UNIFORM DEVIATION SLIP**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Tutor : \_\_\_\_\_ Tutor signature: \_\_\_\_\_

Nature of deviation: \_\_\_\_\_

Date when deviation will be corrected: \_\_\_\_\_

Parent/ Guardian's Name: \_\_\_\_\_ Parent/ Guardian's signature: \_\_\_\_\_

Date: \_\_\_\_\_ Preferred contact number: \_\_\_\_\_

Supporting documents stapled to this slip (please indicate) : Yes

Document Type: \_\_\_\_\_

**IES INTERNATIONAL BLOUBERG SCHOOL (PROPRIETARY) LIMITED**  
(Registration No. 2010/019037/07)

